

CHECK LIST FOR ALDERMANIC SUBMISSIONS

☒	Cover Letter
☒	Order to Appoint/Reappoint
☒	Prior Notification Form/Notice of Matter to be Submitted
☒	Prior Notification Letter to Appointee/Re-appointee
☒	Application for City Boards/Commissions
☒	Resumé/CV <u>or</u> personal statement of interest/bio

Other:

☐	Attendance for past 12 months (*reappointments only)
☐	Recommendations/support letters (optional)
☐	Annual Disclosure Form

Date Submitted: April 29th, 2024

Meeting Submitted For: May 6th, 2024

Regular or Suspension Agenda: Regular

Submitted By: Barbara Montalvo, Legislative Liaison to the BOA

Title of Legislation:

ORDER OF THE NEW HAVEN BOARD OF ALDERS APPROVING THE APPOINTMENT OF CALEB ORTIZ DIAZ TO THE COMMISSION ON YOUTH.

Comments: LEGISTAR FILE ID: LM-2024-0343

Coordinator's Signature: N/A

Controller's Signature (if grant): N/A

Mayor's Office Signature: _____

Call (203) 946-7670 or email bmontalvo@newhavenct.gov with any questions.

****PLEASE NOTE CLEARLY IF UC (UNANIMOUS CONSENT) IS REQUESTED****