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ORDINANCE AMENDMENT TO APPROPRIATING ORDINANCE # 1 RECLASSIFYING THE POSITIONS OF ADMINISTRATIVE ASSISTANT TO HUMAN RESOURCES ASSOCIATE AND POSITION OF SENIOR PERSONNEL ANALYST TO TALENT ACQUISITION AND TRAINING LEAD AND TRANSFERRING FUNDS FROM EXPENDITURE RESERVE IN AN AMOUNT OF \$23,446 TO THE CHIEF ADMINISTRATIVE OFFICE, HUMAN RESOURCES SALARY ACCOUNT

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**WHEREAS**, Article VIII, Section 3 of the City Charter and Section 2-383 (1) of the Code of General Ordinances requires the approval of the Board of Alders for the transfer of funds within the General Fund Operating Budget, as adopted and Section 2-386 of the Code of General Ordinances requires the approval of the Board of Alders to create a position not included in the budget as adopted, or to reclassify an existing and included position; and

**WHEREAS**, The Chief Administrative Office, Human Resources Office is seeking approval to reclassify the following positions:

**Current Information**

17002 Administrative Assistant 884 \$50,554

23003 Senior Personnel Analyst EM \$66,000

**Revised Information**

24001 H.R. Associate EM (NE 2) \$55,000

24002 Talent Acquisition and Training Lead EM (E2) \$85,000

; And

**WHEREAS** The Chief Administrative Office, Human Resources Department is seeking a budgetary transfer in the amount of 23,446 to cover the new and reclassified positions within the FY 2023-2024 budget; and

**WHEREAS** The funds for the transfer are available in the Expenditure reserve account.

**NOW, THEREFORE, BE IT ORDERED by the New Haven Board of Alders that:**

- Section 1. The title of Administrative Assistant be reclassified to the title of H.R. Associate
- Section 2. The title of Senior Personnel Analyst be reclassified to Talent Acquisition and Training Lead
- Section 3. Budgetary transfer # 132-24-1 is approved transferring funds from Expenditure Reserve account in the amount of \$23,446 to the Chief Administrative Office, Human Resources Department Salary Account in the amount of \$23,446.