

# **PRIOR NOTIFICATION FORM**

## **NOTICE OF MATTER TO BE SUBMITTED TO THE BOARD OF ALDERS**

TO (list applicable alders of): ALL

WARD # **ALL**

DATE: **March 16, 2026**

FROM: Department/Office Bureau of Purchases – Department of Finance  
Person Malinda M. Figueroa Telephone 203-946-8201

This is to inform you that the following matter affecting your ward(s) will be submitted to the Board of Alders in the near future:

ORDER OF THE NEW HAVEN BOARD OF ALDERS AUTHORIZING THE CITY OF NEW HAVEN (MAYOR OR CONTROLLER) TO ENTER INTO A MULTI-YEAR AGREEMENT WITH HYLAND SOFTWARE, INC. AND INITIUM SOFTWARE, LLC FOR THE IMPLEMENTATION, EXPANSION, AND CLOUD HOSTING OF THE ONBASE ENTERPRISE CONTENT MANAGEMENT PLATFORM IN SUPPORT OF THE CITY'S DIGITAL RECORDS RETENTION POLICY

Check one if this an appointment to a Board or Commission:

Democrat

Republican

Unaffiliated/Independent/Other \_\_\_\_\_

### **INSTRUCTIONS TO DEPARTMENTS**

1. Departments are responsible for sending this form to the alder(s) affected by the item.
2. This form must be sent (or delivered) directly to the alder(s) **before** it is submitted to the Legislative Services Office for the Board of Alders agenda.
3. The date entry must be completed with the date this form was sent the alder(s).
4. Copies to: alder(s); sponsoring department; attached to submission to Board of Alders.