

## STATEMENT OF WORK (CONSULTING SERVICES AGREEMENT)

This Statement of Work (SOW) is executed on \_\_\_\_\_ between Securance LLC (“Securance”) and the City of New Haven – Board of Education (“Client”). Paul Ashe will act as the Securance Engagement Manager and will be your central point of contact. This SOW pertains directly to the request for services detailed below.

### **A. SCOPE**

Securance intends to perform the following activities, as agreed upon between management of Securance and Client:

City of New Haven Board of Education	
Firewall Assessment	\$6,500
External Network Assessment – Value Add	\$3,072 Value Add
Internal Network Assessment	\$6,300
Reporting	\$3,800
Subtotal	\$19,672
Value Add Discount	(\$3,072)
Subtotal Including Discount	\$16,600
<b>Total</b>	<b>\$16,600</b>

### **B. STAFF**

Securance will staff this project with one or more Senior IT Consultants and the Engagement Manager. The Engagement Manager will be responsible for the execution of certain fieldwork items. Additions to the team may be made as needed or requested by Client’s Project Manager.

### **C. TIMESCALE**

The start date for this project will be determined upon execution of the SOW.

### **D. DELIVERABLES**

Upon completion of all fieldwork associated with this project and the scope items listed in Section A, Securance will submit a draft report of findings and recommendations (“Management Report”) to Client for review and approval. In addition, throughout the course of the project, Securance will participate in meetings and discussions with Client, as agreed upon or as requested.

### **E. DEPENDENCIES AND ASSUMPTIONS**

The following dependencies and assumptions apply to the services to be provided under this SOW:

1. Securance will provide a Client Assistance Memo to Client prior to commencing the project.
2. Securance will have full access to all Client participants and personnel, as required for interviews, meetings, and/or discussions, throughout the duration of the project.
3. Client will hold meetings with the Securance Engagement Manager, as necessary, to assess progress.
4. Each component of the project will be performed at a mutually agreed-upon time to minimize disruption to Client personnel.

### **F. PRICING AND PAYMENT**

Our pricing for this effort is \$16,600. Securance will submit an invoice after the initial draft Management Report has been delivered. All fees are due and payable via ACH/EFT upon receipt of invoice. Securance will deliver the final Management Report following receipt of payment from Client.

Should any material changes in scope occur or unforeseen situations arise, Securance will first determine their potential impact on the project approach, schedule, and professional fees, then present any changes to Client for discussion and consideration.

By agreeing to the terms of this SOW, Client will not offer employment to, or hire, any Securance professionals assigned to this project for a six-month period after completion of the project without Securance’s explicit written consent. Reciprocally, Securance will not offer employment to, or hire, any Client professionals assigned to this project for a six-month period after completion of the project without Client’s explicit written consent.

Securance will not undertake to perform any obligations of Client, whether regulatory or contractual, assume any responsibility for the management of Client’s compliance function, form any part of Client’s internal control structure, or act, or appear to act, in a capacity equivalent to that of a member of management or an employee of Client.

By signing below, signor represents and affirms that he is duly authorized to bind the company to this SOW.

Accepted and agreed: **CITY OF NEW HAVEN**

Accepted and agreed: **SECURANCE LLC**

By: \_\_\_\_\_  
*Please Sign*

By: \_\_\_\_\_  
*Please Sign*

Name: \_\_\_\_\_  
*Please Type*

Name: \_\_\_\_\_  
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